MEETING MINUTES

September 28, 2006

A meeting of the Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Boise, Idaho. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. There was a full quorum present.

Members Present:
- Chair R. Mark Lockwood, Idaho Chiefs of Police Association
- Bruce Allcott, Idaho Fire Chiefs Association
- Bill Bishop, Idaho Bureau of Homeland Security
- Bob Burke, Idaho Dept. of Lands
- Michael Candelaria, United States Dept. of Interior
- Michele Carreras for Dia Gainor, Idaho Dept. of Health & Welfare
- Dan Charboneau, Idaho State Police
- Representative Debbie Field, Idaho House of Representatives
- Jerry Goetz, Federal Law Enforcement
- Mary Halverson, Idaho Military Division
- Jon Heggen, Idaho Dept. of Fish and Game
- Mark Hilton, National Interagency Fire Center
- Shawn Larsen, Association of Idaho Cities
- Joe Roche, Idaho Dept. of Administration
- Joe Young, Idaho Association of Counties

Staff:
- Dodie Collier, Project Manager, SIEC
- Sandy Harris, Administrative Assistant, SIEC

Others Present:
- Brad Coughenour, Kootenai County
- Eddie Goldsmith, IECC 911 Project Manager
- Bart Hamilton, Ada County Sheriff Office/ Region 12 700 MHz RPC
- Dan Holden, Alcatel
- Matt Howarth, Motorola
- Nikki Jansen, Ada County Sheriff Office
- Brian Jordan, Kootenai County 911
- Scot Maring, Idaho Dept. of Administration
- Cheryl Meade, Idaho State Police
- Kirby Ortiz, Gem State Communications

- Stan Passey, Idaho State Police
- Scott Pugrud, Connolly & Smyser, CTD
- Chris Reed, Bonneville County Sheriff Office
- Lex Rutter, Dept. of Administration/ Microwave Services
- Ryan Taylor, Burley Fire Dept.
- Mark Wendelsdorf, Caldwell Fire Dept.
- Paul Wilde, Bonneville County Sheriff Office

Announcement of New Appointments—Chair Lockwood

Chair Lockwood announced the appointment of Senator Denton Darrington representing the Idaho State Senate and Representative Debbie Field representing the Idaho House of Representatives to the Council as of September 18, 2006. Per statute all Council members were either appointed or reappointed to the Council by Governor Risch on July 1, 2006. Four changes were made at that time: Shawn Larsen representing the Association of Idaho Cities, Joe Young representing the Idaho Association of Counties, Mark Hilton representing the National Interagency Fire Center, and Jon Heggen representing Idaho Department of Fish and Game.

Review & Approve Minutes—Chair Lockwood

There were no corrections to the July meeting minutes.

MOTION: Larsen made a motion to approve the minutes of the July 27, 2006, Statewide Interoperability Executive Council meeting, seconded by Allcott. The motion passed by a unanimous vote.

Discussion to Amend Bylaws—Chair Lockwood

When the original bylaws were drafted there were fewer Council members. Section 2.9 of the Bylaws of the Statewide Interoperability Executive Council states that one officer and a minimum of ten (10) members shall constitute a quorum. There are currently 22 members on the Council, the verbiage is no longer adequate to describe a quorum.

The Council reviewed the language in Section 2.12 of the bylaws regarding proxies. The importance of all Council members or their designated proxy being in attendance at each meeting so that a quorum is present to conduct essential Council business was stressed.

MOTION: Allcott made a motion to modify Section 2.9 of the Bylaws of the Statewide Interoperability Executive Council to state one officer and one half of the actual authorized membership shall constitute a quorum. The motion was seconded by Bishop.

It was noted that fifteen (15) of the twenty two (22) Council members were present which met the two-thirds requirement to amend the bylaws.

There was additional discussion concerning votes being cast by teleconference attendees.

AMENDED MOTION: Allcott amended the motion to state that attendance could be by teleconference as authorized by state law. The motion passed by a unanimous vote.

Governance—Dan Charboneau

Charboneau gave an introduction to the discussion on governance by stating there were two parts. 1) By statute the SIEC will dissolve in 2012, between now and then another governing body will need to be designed and presented to the legislature. 2) Agencies are developing interoperable systems that need to be able to connect to the master site that is located in the Meridian. The master site is still in the testing phase. There needs to be a plan for when the warranty expires approximately twelve (12) months after acceptance. The group needs to establish who owns the system and who is responsible for maintenance. A governing body needs to be established to determine the cost allocation of maintaining the system.

Included in each Council member's packet was a matrix from the City of Mesa / Phoenix, Arizona on how different state, county and city entities around the country have governed the ownership, users, fiscal and operational control, and maintenance of their systems. Using that as a guide the Council members and gallery attendees, as invited by the Chair, discussed the Idaho governance model. The ideas were written on the whiteboard and will be typed up and circulated to the Council members to spur further thought and discussion at future meetings.

- There are three main areas of the state—Panhandle & North Central, Southwest & South Central, and East & Northeast. Each area will be set up differently technically and operationally.
- At least one more master site is required for redundancy
- Regional systems need be to put in place with an over arching governing system
- The SIEC, regional, tribal, State, and federal entities all need to coordinate and collaborate
- Statewide protocol and procedures need to established
- Subcommittees of SIEC can make recommendations and determinations in oversight
- Use Bannock County, Ada and City of Boise as funding models
- Statewide oversight/ownership/control coordinated with regional input/ownership/control
- Repeater level and above will be viewed as critical infrastructure and come under central oversight
- Continued upgrades responsibility of central oversight
- Use MOUs i.e. local owner/statewide use
- Use UCAN as a possible model for fees for system maintenance
- Use ILETS as a possible model to assess use fees
- Will require state and local appropriated funds
- Seek grant streams for infrastructure
- State pays for "umbrella" from appropriated funds
- The locals need to know what it is going to cost
- It may be cost prohibitive for smaller agencies to join a statewide system when 90% of their business is local. Fire services are going to be the least able to afford ongoing fees.

FFY 06 Bureau of Homeland Security Investments—Dodie Collier

Collier gave a brief PowerPoint presentation as an overview of the interoperable communications portion of the FY 2006 Homeland Security Grant Program. Funds will be used for the development of an interoperable emergency communications plan and must be based upon the SIEC I-C-A-WIN concept. Once a plan has been approved by the SIEC, a request to use funds for equipment purchasing and tasks associated with plan implementation may be submitted. If a jurisdiction currently has an Interoperable Emergency Communications Plan, that plan must be

submitted to the SIEC for approval before any funds can be utilized for plan implementation. Click on the link below to view the PowerPoint.
http://siec.id.gov/meetings/2006/Presentations/Investment_FFY06_to_Council.ppt

FCC Petitions – Private / Public Partnerships—Mark Lockwood

Chair Lockwood asked Bart Hamilton, Chair of the Region 12 700 MHz Regional Planning Committee, to brief the Council on several FCC petitions. The Cyren Call petition, which is headed by the previous CEO of Nextel, is hoping to convince the FCC to reallocate 30 MHz of 700 MHz spectrum. They would like to build nationwide private/public broadband network in which they would charge fees to users. Public safety entities utilizing the system would do so at a much lower cost than what they could build and maintain a system themselves. The frequencies are designated to be auctioned by the FCC in the near future, so Congress will be involved in the decision. Verizon has gone to FCC and make a similar proposal for data frequencies that are currently allocated to public safety. They want to build a network that they would share with public safety for data transmission, but because neither the FCC nor Verizon are speaking, only rumors are coming out at this point.

Two articles from MRT magazine were included in each Council member's packet. Click on the link below to view *700 MHz reallocation gains support.*
http://mrtmag.com/mag/radio_mhz_reallocation_gains/

Click on the link below to view *A new day is dawning*.
http://mrtmag.com/mag/radio_new_day_dawning/index.html

Other business - Open Comment Period
There was no other business or comments from meeting attendees.

Planning for the next meeting—Chair Lockwood
The next SIEC meeting will be held on Thursday, October 26, 2006.

Adjournment—Chair Lockwood
MOTION: Young made a motion to adjourn, seconded by Field. The motion passed by a unanimous vote.